**Childcare Business Support Case Study**

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| **Summary**  **Tywyn Kids’ Club, Neath Port Talbot** –Business support for business planning, staff recruitment, funding and policy development. |

**Name and type of Club: Tywyn ASC, Holiday Club**

**Local Authority: Neath and Port Talbot**

In January 2020 the club was supported by Clybiau Plant Cymru Kids’ Clubs to update their Quality of Care Policy (QOC), and Statement of Purpose (SOP) as a part of the Self-Assessment of Service Statement (SASS) for the Care Inspectorate Wales (CIW). The support assisted the setting to interpret the guidance and complete their assessment for this purpose. In supporting the setting to analyse feedback received from previous inspections, we supported them to interpret the guidance and develop the provision for the children in their care.

We then supported the setting with an *Out of School Childcare Assessment (0SCA)* - a self health check for your childcare business - in order to collaborate on an Action Plan for continued development.

We then: Agreed with the club short, medium and long term goals in answer to developmental needs and wants highlighted by the OSCA. These goals included sourcing additional funding to develop the outdoor provision to make it inclusive for children with additional needs, and supporting the setting with their business plan, legal structure, and financial systems.

We were also able to support the club in obtaining some funding to support them during the Covid-19 pandemic, ensuring adherence to governmental guidance during periods when the club was operating. The support provided has included the development and distribution of all the editable policies and procedures that a club may require as a part of their re-opening, including:

* Re-opening after Covid 19 policy,
* Risk Assessments,
* Temporary closure policies,
* Bubbles and grouping guidance, and much more.

This crucial support enables clubs to focus on what’s important, the children and young people in their care.

The tailored business support has provided:

* sessions in order to facilitate business planning,
* support with staff recruitment and development,
* funding support, and;
* support with updating policies and procedures in line with latest governmental guidance.

Without this support the club would not have remained solvent.

***‘Thank you, for all your help and support it means a lot to me and our club, don't know where we would be without you’ (Ms Diane Williams, Play Leader Tywyn Kids Club)***

*Through our National Community Fund Project ‘Connecting and Supporting Out of School Childcare Clubs and Communities’, Clybiau Plant Cymru Kids’ Clubs’ has Regional Childcare Business Development Officers providing* ***childcare business support*** *and network webinars for the sector.*

**Astudiaeth Achos Cefnogi Busnesau Gofal Plant**

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| **Crynodeb**  **Tywyn Kids’ Club, Castell-nedd Port Talbot** – Cefnogaeth barhaus i gynllunio busnesau, recriwtio staff, ariannu a datblygu polisi. |

**Enw a’r math o Glwb: Clwb Ôl-ysgol a Gwyliau Tywyn**

**Awdurdod Lleol: Castell-nedd Port Talbot**

Ym mis Ionawr 2020 cefnogwyd y clwb gan Clybiau Plant Cymru Kids' Clubs i ddiweddaru ei Bolisi Ansawdd Gofal (AG) a’i Datganiad o Fwriad yn rhan o’r Datganiad Hunanasesu Gwasanaeth i AGC. Bu’r gefnogaeth yn gymorth i’r lleoliad ddehongli’r arweiniad ac i ddisgrifio’n eglur eu hasesiad i’r pwrpas. Wrth gefnogi staff y lleoliad i ddadansoddi’r adborth a dderbyniwyd o’r archwiliadau blaenorol, fe wnaethom eu cefnogi i ddehongli’r arweiniad a datblygu’r ddarpariaeth ar gyfer y plant yn eu gofal.

Yna fe wnaethom gefnogi’r lleoliad ag *Asesiad Gofal Plant Allysgol (AGPA)* er mwyn cydweithio ar Gynllun Gweithredu ar gyfer datblygu parhaus.

Yna gwnaethom: gytuno ar amcanion tymor byr, canolig a hi gyda’r clwb, yn ôl yr anghenion a’r dymuniadau datblygiadol a amlygwyd gan yr AGPA. Ymhlith yr amcanion hyn yr oedd cael hyd i ariannu ychwanegol i ddatblygu’r ddarpariaeth awyr-agored i’w wneud yn gynhwysol i blant ag anghenion ychwanegol a chefnogi’r lleoliad gyda’i gynllun busnes, ei strwythur cyfreithiol a’i systemau ariannol.

Roedd hefyd fodd i ni helpu’r clwb i gael hyd i rywfaint o ariannu i’w cefnogi yn ystod pandemig Covid-19, gan sicrhau cydymffurfiad â’r arweiniad llywodraethol yn ystod y cyfnodau pan oedd y clwb yn gweithredu. Mae’r gefnogaeth a ddarparwyd wedi cynnwys datblygu a rhannu’r holl bolisïau a gweithdrefnau y mae modd eu golygu, y gallai fod ar y clwb eu hangen wrth ailagor. Maent yn cynnwys:

* Y polisi Ailagor wedi Covid-19
* Asesiadau Risg
* Polisïau cau dros dro
* Arweiniad ar swigod a grwpio, a llawer mwy.

Mae’r gefnogaeth hollbwysig yma’n galluogi clybiau i ganolbwyntio ar yr hyn sy’n bwysig, sef y plant a’r bobl ifanc yn eu gofal.

Mae’r gefnogeth fusnes bwrpasol wedi darparu:

* sesiynau er mwyn hwyluso cynllunio busnes,
* cefnogaeth gyda recriwtio a datblygu staff,
* cefnogaeth o ran ariannu, a
* cefnogaeth gyda diweddaru polisïau a gweithdrefnau yn unol â’r arweiniad diweddaraf gan y llywodraeth.

Heb y gefnogaeth yma ni fyddai’r clwb wedi parhau’n solfent.

***‘Diolch, am eich holl help a chefnogaeth; mae’n golygu llawer i mi a’n clwb, dwi ddim yn gwybod ble y byddem ni hebddoch chi. (Ms Diane Williams, Arweinydd Chwarae, Tywyn Kids Club)***

*Trwy ein Prosiect Cronfa Gymunedol Genedlaethol, ‘Cysylltu a chefnogi Clybiau Gofal Plant Allysgol a Chymunedau’, mae gan Clybiau Plant Cymru Kids' Clubs Swyddogion Datblygu Busnesau Gofal Plant Rhanbarthol sy’n darparu* ***cefnogaeth i fusnesau gofal plant*** *a gweminarau rhwydweithio i’r sector.*