
GUIDELINES FOR CRONFA CYMUNEDAU ERYRI COMMUNITIES FUND APPLICATIONS 2024-25



AWDURDOD PARC CENEDLAETHOL ERYRI
SNOWDONIA NATIONAL PARK AUTHORITY



Ariennir gan
Lywodraeth Cymru
Funded by
Welsh Government

eryri.llyw.cymru



Cronfa Cymunedau Eryri Communities Fund (CCECF) is a fund that will support communities in and around Eryri to maintain and improve the quality of life for residents and build resilience.

CCECF was established via agreement between the National Park Authority (SNPA) and the Welsh Government, with SNPA administering the fund.

CCECF is specifically for capital projects between £5000-£20,000. A sum of £75,000 is available in the 2024/25 financial year.

The capital fund will be available to local communities and voluntary groups/ associations for socio-economic resilience purposes.

Applications should prioritise the following themes,

- green infrastructure
- improved access to leisure for health and wellbeing
- energy production
- local environmental improvements such as litter and waste management
- community development
- prosperity of the Welsh language
- decarbonisation



What kind of project can be funded?

Capital projects planning for expenditure which is for the provision, acquisition and/ or enhancement of long-term physical or fixed assets e.g. buildings or land.

The capital fund's priorities are relatively broad and reflect the fields listed below:

- Energy efficiency / decarbonisation/ low carbon projects that benefit the wider community (e.g. village halls)
- Sustainable tourism
- Access to services
- Support for community social activities
- Develop and support social enterprises (e.g. community shop, community pub) provided they are run on the basis of not-for-profit
- Develop and support local business partnerships (e.g. tourism groups, agricultural groups, local food producers) provided they can demonstrate a clear benefit to the wider community
- Maintaining and improving the natural environment of the area for the benefit of the community (e.g. improvements to the local community to attract greater use and gain tangible health benefits from being outdoors).

Exceptions:

- Retrospective funding i.e. for costs already incurred
- Projects that promote religion or support a politically partisan campaign or cause or that may bring the fund or funder into disrepute
- Grants for private commercial businesses
- Project applications for revenue funding including costs such as conference hire, printing costs or promotional items.



Grant thresholds

The grants will be administered based on:

- grant application form for £5,000 to £20,000.
- A 5% match will be required (this can be revenue, in kind volunteer time, or another grant source for example).
- Only capital costs will be considered (no applications for revenue will be considered).
- The National Park Authority also has a grant fund for small voluntary and community projects under £500 – more information can be found [here](#).

The area that will benefit

The benefit area will focus on Eryri's communities, as they will be the main beneficiaries. Projects can be supported outside the wards; however, those areas outside would be required to clearly demonstrate how they could benefit the communities in Eryri.



Who can apply?

The following types of organisations can apply for funding provided their projects are beneficial to the community wards previously referred to:

- Volunteer, community groups
- Community Councils / Town Councils
- Social enterprises provided they operate on a not-for-profit basis (including credit unions)
- Co-operative organisations
- Social companies
- Community-owned enterprises
- Companies limited by guarantee
- Community benefit companies and development trusts
- Charities
- Third sector organisations.

All applicants must have at least a constitution and a bank account.

An organisation located outside the benefit area can apply, subject to the following;

- the project / activity is firmly based within the benefit area
- the project / activity benefits accrue to the benefit area
- the organisation has strong links and a track record of working with communities in the benefit area.



Application approval process

Applications received will be reviewed internally by National Park staff and the applications will be decided by a panel consisting of the Authority's Chief Executive, the Chair, the Vice Chair and the Performance and Review and Planning Committee Chairs.

Occasionally, the process may take some time depending on the value and complexity of the application. Please keep this in mind when applying for funding as we cannot support projects that have already started. If successful, the grant must be spent and claimed by March 2025.

Please Note: When we have received your application, we'll send a receipt of application e-mail within 24 hours. If you do not receive this e-mail, please re-send or contact our Community Engagement Officer, Gwenno Jones directly - gwenno.jones@eryri.llyw.cymru

Project monitoring

Should the application be successful, monitoring visits will be arranged between you and the CCECF Project Officer. Copies of any promotional material, press releases and/or any other related documents produced as part of your project should be sent to the CCECF Project Officer as part of the monitoring process.



CCECF Funding and the Welsh Language

The Welsh language, as one of Europe's oldest living languages is central to Eryri's cultural heritage. Today, this corner of Wales has the highest number of Welsh speakers in the country. Unfortunately, this does not mean that the language is thriving, as the 2021 census has shown us that the numbers have fallen.

The vitality of the Welsh language has been identified as a unique feature of Eryri, and the Authority has a duty to protect it as well as to promote it through all aspects of its work (as defined by the statutory purposes of the National Park Authority).

The National Park Authority has adopted a Welsh Language Plan which sets out how to treat the Welsh language and English language equally. Under the Language Plan, and also taking into consideration the Language Board's guidance on the award of grants and loans, the Authority ensures that the principle of language equality is reflected in any grant-supported activity. Therefore, when we award grants through the CCECF Fund, we can include conditions related to the use of the Welsh language.

Sources of Advice on the use of Welsh:

- [Welsh Language Commissioner](#) - 0345 6033 221
- [Mentrau Iaith Lleol \(Local language initiatives\)](#) – they provide translation services and advice.
- [Menter Iaith Conwy](#) - 01492 642 357
- [Menter Iaith Gwynedd](#) - 01766 512 300
- [Welsh Government translation service](#): up to 500 words per month for free
- Information on simultaneous translation / translation facilities along with further information can be found on the [Cyfeithwyr Cymru](#) website (association of Welsh translators).



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Submitting an Application for CCECF Funding

When preparing an application for CCECF Funding, you will have to demonstrate how you will comply with the general conditions detailed below. Should your application be successful, we will assess how those conditions are complied with as part of the overall monitoring process for the CCECF Fund.

General Conditions

1. Any face-to-face services or activities that the public will be involved in, should be available through the medium of Welsh and English.
2. Any printed material should be produced fully bilingually (including leaflets, brochures, signs, posters, marketing, publicity, and exhibition materials).
3. Any web pages funded by the grant must be published in both Welsh and English.
4. Any announcements regarding the fund should acknowledge the contribution of SNPA and the Welsh Government.

For further information regarding exemptions and guidance on this matter, please contact the CCECF Project Officer.



Carbon Footprint (to be considered in the context of decarbonisation)

Carbon footprint is a measure of the impact human activities have on the climate in terms of the amount of greenhouse gases produced. It is directly related to what environmental impact we cause by the amount of natural resources we use. Carbon dioxide is recognised as a greenhouse gas associated with global warming and climate change.

Carbon footprint is expressed in tonnes (or kg) of carbon dioxide or tonnes of carbon emitted, usually on an annual basis. By calculating your carbon footprint with tools such as carbon calculators, you will get a better idea of what the individual impact is and which areas of your life need to be paid the most attention to.

All CCECF projects must demonstrate awareness of their carbon footprint and efforts to reduce their climate impact. This can be done by taking simple steps such as turning off lights and electrical equipment when not in use, reducing the amount of paper used, using better insulation and reducing the amount of trips made in vehicles.

There are a number of organisations that provide carbon calculators along with advice on how to reduce carbon emissions such as: the Carbon Trust, the Energy Saving Trust, the Alternative Technology Centre etc. The contact details can be found in the Useful Links section below.

Useful Links

- [The National Lottery Community Fund](#) - information on the availability of Big Lottery Fund grants, along with eligibility and how to apply for them - 0245 410 2030
- [The Carbon Trust](#) - information and advice on how to reduce carbon emissions etc - 0800 085 2005
- [Alternative Technology Centre](#) - information and advice on a wide range of issues such as sustainable energy etc - 01654 705 950
- [Conwy County Borough Council](#) - grants, planning permissions, local policies, general information about the Conwy area - 01492 574 000
- [Conwy Voluntary Services Council](#) - offer information and advice for voluntary groups in the Conwy area including sources of match funding, training, legal matters etc - 01492 534 091
- [Comic Relief](#) - information regarding Comic Relief grants, eligibility and how to apply - 0207 820 5555
- [Natural Resources Wales](#) - general and expert advice and information on matters relating to the countryside and the environment along with other potential sources of match funding - 0300 065 3000
- [Energy Saving Trust](#) - advice and information on how to reduce energy use - 0800 512 012
- [Gwynedd County Council](#) - grants, planning permission, local policies, general information about the Gwynedd area - 01766 771000
- [Heritage Lottery Fund](#) - lottery grants for heritage projects - 020 7591 6000
- [Mantell Gwynedd](#) - offering information and advice for voluntary groups in the Gwynedd area including match funding sources, training, legal matters etc - 01286 672626

CCECF Grant

Instructions provided below for you relating to each section of the application form.

Section 1 Contents

Background

Briefly inform why your organisation was founded and what its aims and objectives are.

Who will be the main contact in relation to this application?

It should be someone who will be closely involved in the development of the project, e.g. Community Council Clerk, Group Chair / Secretary, Development Officer, etc.

Communication

Please list main contacts email address (es) as we intend to send correspondence electronically, when possible, to reduce the amount of paper used.

Type of organisation

We will need to find out how your group is organised. That is, you don't have to be a charity or a registered company, but you will need a basic constitution. This can simply be required to ensure that everyone agrees with the aims and objectives of the group, and to set out arrangements for arranging meetings and dealing with money. If you need help drawing up a constitution, please let us know and we can help you.

Payment details

Your organisation (or one of your partner organisations) will need to have a bank account in its name, so that you can receive grant payments. We prefer to pay you through BACS straight into your bank account. You will need to note the details set out below:

- Bank name
- Sort Code and account number
- Account name e.g. M.Jones



Section 2 - Project Details

Project name

You will need a title for your project.

Project description

Information about your project – what is it about?

If you wish, you can include extra sheets e.g. project proposal / business plan or any related documents you have already produced that will give us a better idea about your project.

Location

Where will your project be located / what area will the project include e.g. Dolgellau or Betws y Coed.

What is the main purpose of the project, how will the area benefit?

This is your opportunity to tell us exactly how your project matches the CCECF Grant's goals – bullet points will suffice.

Expected Results

What do you expect to achieve via this project? You can use bullet points to set out your main expectations e.g. who will benefit and the number of people?

Project Timeline

When do you plan to start and complete the CCECF-funded project? You will need to submit the project development schedule / plan that will set out a programme for achieving your project goals and key dates. Let us know how you will ensure long-term sustainability of the project.

Section 3 - Financial Details and Support

- How do you know that local people / organisations support this project? e.g. Letters of support from stakeholders
- What local consultation was done? We will need to see clear evidence that this has replaced e.g. community evaluation, public meetings, planning for implementation, etc.
- Are there any other organisations that should be included or consulted? e.g. other local community groups, community councils, Mantell Gwynedd/Conwy Voluntary Services Council, schools and colleges, specialist advisory organisations, Snowdonia National Park Authority, Natural Resources Wales or the Welsh Government?
- If you haven't already, you may need to do some research to make sure everyone is included.

Project Budget Details

The general principle for completing this part is – the more detail you can include, the better!

CCECF funds capital projects only.

If you are applying for funding towards a project that is an essential part of a larger enterprise – make sure you include the costs for the whole enterprise. This will help us get a more accurate impression of the initiative as a whole, along with all the funding sources.

List in detail any match-funding / materials in-kind.

Section 4 - Checklist and Signing

We will need various other elements of supporting / additional information as listed in Section 4 on the application form.

Read this list carefully (also the General Checklist at the end), and make sure you include everything with your application.

Signature of the person(s) completing the form

When you sign the form, you testify that all other members of your group and/or your project partners, know about the application and fully agree with it. This means that you have discussed the proposals at meetings, where the group's decisions and approval will have been recorded / noted. You will also confirm that the information you provide is true and accurate as far as you know.



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Finally

Members of the CCECF Panel who will decide your application, may not know much about you or your project plans. The CCECF Project Officer will submit your proposals to the Panel, and any supportive information you may have for Panel members will support your case e.g. plans, photos (if your project includes a building or site), and additional reports to support your application.

For any further general information, please contact

Cronfacymunedaueryri@eryri.llyw.cymru